

BRITISH FEDERATION OF PEDAL CAR RACING

MINUTES

Of the **ANNUAL GENERAL MEETING** of the
British Federation of Pedal Car Racing
held at the Heritage Motor Museum Gaydon
on Sunday 16th November 2014 at 11am

1. **Attendance and Apologies for absence**

The record of attendance is listed below:

Alan Goodman	Chair
Jacob Spencer	Vice Chair
Mark Williams	Treasurer
Robert Robinson	Secretary
Christ Featherstone	Apollo Racing
Dave Ralphs	Falcon Notray
Kevin Heydon	Falcon Notray
Graham Barton	Wing Racers
Jonathon Bentham	Team 105
James Bentham	Team 105
Dom Mohon	Team 105
Gary Hollingsworth	Team 105
Richard James	
Alan Crane	
Ian McWilliam	Team Titanic
Jean McWilliam	Team Titanic
Steph Mills	Royce (UK Youth)
Gareth Lloyd	Team Bike Bus
Gary Richards	Scrutineer

Apologies for absence were received from:

Rob Fulford	
Jes Featherstone	Appolo Racing
Neil Carter	BAR
Darren Carter	BAR
Antony Hawkins	
Roland Jones	Swansea
Alistair McWilliam	Team Titanic
Nigel Crompton	Team 105

Kathryn Kennedy	Team 105
Graeme Myers	Team 105
Coral Myers	Team 105

2. Minutes of last years Annual General Meeting

The meeting approved the minutes of the 2013 Annual General Meeting.

3. Actions taken since last years Annual General Meeting

The meeting received a report on actions taken since the last AGM as follows:

- **Seat height of cars**

It was agreed that 500mm above ground level for the flat seat height be adopted.

- **Reclined angle of seats in car**

It was agreed that no set angle would be practicle. It was agreed that the seat must be in a position to enable proper vision forwards.

- **Protruding parts**

The scrutineer will ensure that any protruding parts are protected. In particular nuts on ends of and pertruding axles was the main issue.

- **Starting Grid**

After discussion there was to be not change to the method of sorting the staring grid at each race.

- **Veterans category**

The Committee decided not to take forward this category.

- **Alteration to how points are calculated for the 24 hour race:**

It was agreed that would be no change.

- **Race points - best of 5 races:**

The meeting rejected the idea of taking points from the best 5 races. It was felt this would reduce entries.

- **Attracting more entries**

The Commitee discussed this point and it is hoped that the new handbook and new web site (to come forward) will help.

- **PDF and Word entry forms:**

The forms are to provided in both Word and PDF format.

- **Roll Back Test:**
This item is left to the scrutineers to assess.
- **Minimum age for face book users**
It was pointed out that a Facebook account could be opened by a 13 year old. No further action.
- **Number in each team PC3/PC4 in longer races**
There was no change to the current rules in place.
- **Cost of transponder tags:**
There was a number of tags in stock which can be sold at the current price. There was no need to purchase any more at this time.
- **PC Duo:**
The Committee decided not to change to these classes during the year.
- **End of season trophies:**
The new of season trophies are now in place.

4. Chairman's Report for the 2014 season

The meeting received a report from Alan Goodman. It had been a close result for 2014 in PC1 and although entries were slightly down it was still a very good year for the Championship.

5. Financial Report

5.1 The meeting received the financial report and accounts for the year ending 31st December 2013. An update was given on the accounts to date.

BFPCR 2013 Accounts - End of Year 31.12.2013					
Summary			Outgoings	Income	
HSBC Current Account					
End of 2012 Balance brought forward		£ 3,495.05			
2013 Balance 31 December 2013		£ 6,227.90	£ 3,815.75	£ 6,548.60	
Paypal Account					
End of 2012 Balance brought forward		£ 1,859.60			
2013 Balance 31 December 2013	(Nil)	£ -	£ 3,851.48	£ 1,991.88	
Account Transfers					
Paypal to HSBC		£ 3,730.97			
Adjusted Outgoings / Income			£ 3,936.26	£4,809.51	
2012 FIGURES			-£2,576.15	-£4,189.77	
Combined End of 2012 Balance B/F		£ 5,354.65			Profit / Loss
Combined 2013 Balance 31 Dec 2013		£ 6,227.90			£ 873.25
				(2012 Figure)	(£ 1,613.62)
<u>Items not drawn</u>					
Curborough Marshalling Costs		-£ 125.00			

5.2 The meeting confirmed the appointment of an independent examiner for the 2014 Accounts who is to be the Office of Welshpool Town Council.

5.3 The meeting considered recommendations from the treasurer as follows:

(ii) Race entry fees for 2015

The recommendation is that all cars (whatever class) shall pay the full race fee per race.

Decision:

This proposal was approved.

(ii) Race entry fees for 2015

The recommendation is that race entry fees for the ensuing year shall be based upon a set cost of £2 per hour of racing. This was discussed in some detail with a suggestion that £3 per hour would be better to cover the costs of the events. However after discussion a new proposal was accepted.

Decision:

The race fees for each event for 2015 was approved to be:

Round 1	6 hours	£15
Round 2	9 hours	£15
Round 3	24 hours	£45
Round 4	6 hours	£15
Round 5	6 hours	£15
Round 6	5 hours	£15
Round 7	7 hours	£15

(iii) Membership fees for 2015

The membership fee is to be confirmed at the Annual Meeting and such figure will be recommended by the Treasurer after an estimate of basic costs for the ensuing year have been assessed.

Decision:

The meeting agreed that the fees should remain unchanged for the ensuing year.

(iv) Asset list for 2015

To meeting considered the asset register of the Federation as follows:

- Mats and counting loops
- Counting cables
- Counting unit
- Flags
- Bell
- Megaphone
- Some batteries for lap counting equipment

The meeting **AGREED** the above list of assets.

The Secretary said he had a laptop that the BFPCR could have and will arrange for this to be available for next season.

6. Constitutional matters

To meeting considered the new constitution as attached to the agenda. There was a full detailed report on the Lap Counting and Challenge procedure included which will form an appendix to the Constitution.

Decision:

The meeting approved the Constitution with the following ammendments:

7. Elections:

The meeting conducted elections to the Committee for the period ending with the Annual General Meeting in November 2015 as follows:

Race organisers:

Jes Featherstone
Darren Carter
Mark Williams
Gareth Lloyd

Elected members:

Alan Goodan
Robert Robinson
Dave Ralphs
Jacob Spencer
Rob Fullford
Gary Richards
Graham Barton

8. Handbook

The meeting consider any changes to the handbook published in 2014.

9. Members agenda items

The following changes are proposed for the ensuring season:

(i) Pedals and footwear

The proposed change is:

'Suitable footwear shall be worn when in a pedal car in relation to the pedals installed on said car.'

Decision:

An advisory note to be issued to those racing on the subject.

(ii) Helmet Camera's

To consider the paper at appendix F of the agenda on the safety of cameras on helmets.

The suggestion is that there should be some regulation on camera's fitted to Cycle Helmets.

Decision:

An advisory note to be issue to those racing on the subject which is to include a lanyard to fix the camera to the helmet.

(iii) Car Numbers

The meeting considered the idea that the changing the car number every season is an unnecessary hassle and expense. How about we don't change the car numbers except for the top cars (those that have finished 1st, top 3, top 5, top 9 in PC1). Numbers are assigned to a team and they keep the number unless they haven't competed for 3 years.

Decision:

The meeting agreed no change to the current procedure.

(iv) Driving licenses

The meeting considered that we have a different price for a PC 2,3 or 4 license 50p and a £1 for a PC1 license. Wouldn't it be easier if all licences were a £1?

Decision:

The meeting agreed a flat race license whatever the class.

(v) Web site and shop

The meeting discussed the new website and shop. It does make life easier for the organiser and competitors if everyone entered online. However with the current system it is cheaper for everyone to shop by sending cheques. We could alter the charges in favour of online shopping. i.e. An online licence is £1 (plus paypal charge), postal or on the day license is £1.50

Decision:

The meeting agreed to leave things as they and to review the situation at the next AGM.

(v) Marshalling of races

The meeting considered safety with specific regard to marshalling. With the crashes at Curborough and Blackbushe should we have Marshals (provided from teams) around the course at all events (Shenington we already do have marshals). We have a red and yellow flag, we should have a green flag to mark the end of yellow flagged area. We need to make sure that cars only travel at walking speed and don't overtake once they have passed a yellow flag and before they pass a green flag. What is the punishment for ignoring the flags? We also need to include this in the drivers briefing.

Decision:

The situation of more marshalls is a good idea but where they would come from is an issue. The meeting agreed to leave the situation to each race organiser. Ideally a marshall at the far end of track from race control would be good.

vi) PC0 and PCD

The meeting considered a proposal that PC0 and PCD championships should be kept separate. Somebody who races in PC0 all season will not get any PCD points. The current system seems unfair to Duo teams.

Decision:

The meeting agreed no change to the current procedure.

vii) Trike Class

The meeting considered that with recent Invictus games showing disabled riders racing trikes, should we think about adding a trike class to our current series. With race entry numbers being down in 2014 this might be a way of getting more people involved. Trikes can also be bought off the shelf, so teams would not have to be able to build their own cars. The Trikes could be run as a separate class (PC1-3W), maybe we could do it for couple of races and see how they fit in with the current range of 4 wheel cars.

Decision:

The addition of a Trike class was not agreed.

10. New lap counting loop

The meeting considered the purchase of a new lap counting loop. Approx cost £1,350.

Decision:

The meeting agreed to proceed.

11. Race Programme for 2015

The meeting received a draft programme for the race calendar for the 2015 season as follows:

SUNDAY, MARCH 29 th	<i>Sprints</i> (BPCC ROUND 1)	WOMBWELL
SATURDAY, APRIL 25 th :	6 HOURS (<i>start time t.b.c.</i>) (BPCC ROUND 2)	RISSINGTON or SHREWSBURY
SATURDAY 27 th JUNE SUNDAY 28 th JUNE:	SHENINGTON 24 HOUR RACE (BPCC ROUND 3)	SHENINGTON (BANBURY)
SUNDAY, 19 th JULY:	<i>Sprints</i> (BPCC ROUND 4)	TUDOR GRANGE, SOLIHULL
SATURDAY, 5 th SEPTEMBER:	<i>Sprints</i> (BPCC ROUND 5)	BLACKBUSHE (Hampshire)
SUNDAY, 6 th SEPTEMBER:	100 MILES / 5 ½ HOURS (BPCC ROUND 6)	BLACKBUSHE (Hampshire)
SATURDAY, 26 th SEPTEMBER	7 HOURS (1pm – 8pm) (BPCC ROUND 7)	CURBOROUGH SPRINT COURSE (LICHFIELD)
SATURDAY 10 th OCTOBER SUNDAY 11 th OCTOBER:	BRISTOL INTERNATIONAL PEDAL CAR RACE (24 hours)*	(BRISTOL)

12. Date of the 2015 Annual General Meeting

The meeting discussed the possibility of holding the AGM over a weekend at an activity centre with the AGM as part of it. The meeting did not approve of this approach.

The meeting confirmed the date for the Annual General Meeting for 2015 to be on Sunday 15th November 2015.

13. New BFPCR Web Site

The meeting received a presentation on the new web site from Dave, Gareth and Mark.

15. Thanks

The Sports thanks was given to all who helped organise the championship this year.

Please note that items approved at the Annual General Meeting are to be confirmed by the Committee appointed in (6) above.