



BRITISH FEDERATION OF PEDAL CAR RACING

AGENDA

For the **ANNUAL GENERAL MEETING** of the
British Federation of Pedal Car Racing
to be held at
on Sunday 20th November 2016 at 11am
at the Midland Air Museum
Coventry Airport, Baginton, Warwickshire, CV3 4FR,
(There is a cafe for any refreshments on the day)

- 1. Attendance and Apologies for absence**
To record attendance and apologies for absence.
- 2. Minutes of last year's Annual General Meeting**
To approve (as written or altered) the minutes of the 2015 Annual General Meeting. (see attached at appendix A).
- 3. Actions taken since last year's Annual General Meeting**
To receive a report on actions taken since the 2015 Annual General Meeting.
 - i) Membership fee proposal implemented.
 - ii) Publicity Officer to be sought.
 - iii) Computer to be made available to the BFPCR by Secretary.
 - iv) Comments book to be available at races.
 - v) Lamps to mark pit lane to be purchased.
 - vi) Programme of races for the year to be implemented.
- 4. Chairman's Report for the 2016 season**
To receive a report form Alan Goodman (Chair for the 2016 season).



5. Financial Report

5.1 To receive the financial report and accounts.

5.2 To consider recommendations from the treasurer as follows:

(ii) BFPCR Membership Fees for 2017

To consider a recommendation from the Treasurer on Membership Fees for the 2017 season.

(ii) Race entry fees for 2017

To consider a recommendation from the Treasurer on Race Entry Fees for the 2017 season.

Proposal

That race fees should increase across the board by £5 per car year on year for the next 3 seasons (so that by 2019 the cost for a 1 day race is £30 and for a weekend (or a 24 hour) it is £60) and that this revenue is put towards promotion of races, and recruitment of new teams including the provision, maintenance, and transport of loan cars at no cost to 1st time competitors.

This price still compares well with the cost of a cycle sportif (generally £30+ for a single rider) and it must be remembered that this is split between up to 4 drivers for most races and 6 drivers for a 24 hour.

(iii) Insurances

To clarify any insurance issues.

(iv) Asset list for 2016

To review the asset register of the Federation as follows:

- Mats and counting loops
- Counting cables
- Counting unit
- Flags
- Bells
- Web domain
- Megaphone
- 2 Batteries
- White cones
- Computer for lap counting



6. Constitutional matters (see copy of constitution attached)

To consider the following:

i) **AGM**

A paper on the AGM being held via the internet.
(see appendix B)

ii) **Voting**

To consider who shall be able to vote at an AGM.

7. Elections:

To conduct elections to the Committee for the period ending with the Annual General Meeting in November 2016.

Those putting them forward for election are:

Alan Goodman	Jacob Spencer	Robert Robinson
Mark Williams	Dave Ralphs	Gareth Lloyd
Jeremy Featherstone	Chris Featherstone	

Race organisers and the scrutiniser also may attend Committee Meetings.
Others may put their names forward at the meeting.

8. Future of the sport

To discuss and consider the various suggestions for the future of the sport.

9. Handbook and Rules

To consider any changes to the handbook published.

1. That rule 3.4 in the British Pedal Car Specification should be amended to:

Maximum height of uncompressed seat cushion (above ground level)
400mm.

This is because our current limit of 610mm is frankly enormous and we've got to start bringing it down sooner or later. The seat on my office chair is 450mm for example!



2: That rule 3.5 in the British Pedal Car Specification should be amended to:

The minimum distance between the centre of the wheels (track width) measured between the contact patches of the tyres on the ground is 650mm except if the height to the uncompressed seat cushion is 200mm or less whereby the minimum track of one pair of wheels (front or rear) may be reduced to 500mm provided the track of the second pair is 600mm minimum.

This is to allow the commercially produced Quattrovelo to take part in BPCC events whilst maintaining our standards regarding stability and safety.

10. Members agenda items

The following changes are proposed for the ensuring season:

10.1 Points for the championship

That for the 2017 British Pedal Car Championship, a team's the worst points score will be deducted from their final result.

Therefore, if it was to be a 7 round championship, the best 6 scores will be added together to give the result. If it was to be a 6 round championship the best 5 scores will be used etc etc.

This to apply to all classes across the board.

We feel this will have the following advantages:

1: If a team misses a race due to accident, injury, illness or transport break down they are not out of the BPCC hunt.

2: Shenington is still effectively a compulsory element as it is double points. (And we are still encouraging participation at the big Blackbushe double header).

3: Teams would most likely make the effort to race them all anyway to protect themselves against a bad score later on if possible.

This is proposed the interests of maintaining a competitive championship given the precarious state we find ourselves in at the head of the sport at present.

To be reviewed at the end of the 2017 season to assess its impact for better or worse.

As a footnote, but without the benefit of foresight, both Wing Racers and Apollo intend to make every effort to attend all the BPCC races in 2017.



10.2 Yellow / Red Flag Rules

To discuss the rules on such flags taking into account the following:

That the rule book - and driver's briefing - needs to be updated to reflect that at most circuits we don't have flag waving marshals but we do now have the ability for race control to put out a yellow "full course caution" light on remotely.

A simple change in wording will be fine for this.

Can we please have a clarification for the teams as to what a yellow means as well?

My belief was that - as on a motor racing circuit - a yellow flag means "caution" and "no overtaking" (which, in the case of pedal car racing means that if you are sitting behind a PC4 car then that's where you stay until the yellow is lifted) but our rules just say "slow down and show due caution" which is ambiguous and one car's slowing down is another's race-pace. I made this mistake myself at shenington to the detriment of my own team and general inter team harmony!

Suggest the rule should be: "cars will slow down and there will be no overtaking until a subsequent green light is shown or the drivers are advised of the removal of the hazard by the race controller".

With a red-flag / red light situation, the rules say "cars must stop where indicated".

Can I suggest that is changed to "cars must drive with caution to their pit boxes and stop until further instructed" which bring this into line with motor racing practice as well. This also means, heaven forbid, that we need an ambulance on track then at least all the cars are out of the way.

	<p><u>Chequered Flag</u></p> <p>End of the race or practice session.</p>
	<p><u>Yellow Flag</u></p> <p>Danger, slow down sufficiently to ensure that full control of the vehicle can be retained. No overtaking. Be prepared to take evasive action or stop if necessary.</p>



	<p>Red Flag</p> <p>Immediately cease driving at racing speed and proceed slowly, without overtaking and with caution to the pits or start line as indicated by the marshals.</p>
	<p>Green Flag</p> <p>All clear, at the end of the danger area controlled by yellow flags. Also used to single the start of the formation/warm up lap.</p>

10.3 Trophies

Given that points are not awarded until after the 14 day cooling off period and the issues it could cause.

The Season championship trophies to be collected in at Curborough and then awarded at the AGM. This will solve any issue with trophies/certificates going to wrong team (as this year), it may increase attendance and participation at the AGM, and we can get better photos of the Championship winners.

Appreciate you may not get the teams or drivers at the AGM but quite often they aren't at Curborough either, but maybe we can push the AGM as a more social event with a very short business section.

10.4 Ages and classes

The proposal is that the cut-off date for each class is clarified and restated at the AGM and that on the website and entry forms these date(s) are clearly displayed to avoid confusion

E.g.

PC1 open class any age

PC2 class under 16 on 1st Jan of season i.e. dob prior to 01/01/2000 for 2017 season

PC3 class under 14 on 1st Jan of season i.e. dob prior to 01/01/2002 for 2017 season



10.5 Separation of PC0 and PCD

Falcon Notnray would like to propose that PCD and PC0 are run as separate championships and class points are kept separate as we feel that like PCF the PC0 and PCD should be kept separate to acknowledge the efforts of the drivers in the respective classes.

Falcon Notnray would like to propose that a constructors/team trophy be awarded each season to the constructors/team (defined as has registered/paid the federation fee) that gains the most points. Points to be totalled in similar manner to F1 etc. i.e. add up points for each car they enter to each race. We hope this may encourage teams to possibly build a 2nd (or subsequent) car and enter more races throughout the year

11. Race Programme for 2017

To receive a draft programme for the race calendar for the 2017 season as below:

26th March - Round 1:
Wombwell (Race Organiser Gary Team 105)

22nd April - Round 2:
Bruntingthorpe (Race Organiser TBC)

24th - 25th June - Round 3:
Shenington (Race Organiser Jes Apollo/Swebbelli)

2nd - 3rd September Rounds 4 & 5
Blackbushe (Race Organiser Dave Falcon/Notnray)

23rd (or 30th) September Round 6
Curborough (Race Organiser Jes Apollo/Swebbelli)

12. Any other business

To consider any other business notified to the Chair or Secretary prior to the start of the meeting.

- i) Introduction of an action list to minutes of AGM.



13. Date of the 2017 Annual General Meeting

To confirm the date for the Annual General Meeting to be held in Sunday 19th November 2017.

Please note that items decided at the Annual General Meeting are to be confirmed by the Committee appointed in (7) above.



BRITISH FEDERATION OF PEDAL CAR RACING

MINUTES

Of the **ANNUAL GENERAL MEETING** of the
British Federation of Pedal Car Racing
held on Sunday 15th November 2015 at 11am
at the Coventry Motor Museum

1. Attendance and Apologies for absence

The record of those attending and presenting their apologies for absence is recorded as follows:

Attending were	Apologies received from
Alan Goodman Chair	Darren Carter
Robert Robinson Secretary Cromwell Racing	Barry Dyer
Mark Williams Treasurer	Hannah Dyer
Jes Featherstone Swabbelli Racing	Gareth Lloyd
Chris Featherstone Apollo Racing	Jacob Spencer
Phil Owens	Neil Carter
Gary Hollingsworth Team 105 Manchester	Graham Barton
Ian McWilliam Team Titanic	Steph Mills
Jean McWilliam Team Titanic	
Graeme Myers	
Kieran Pratt	
James Bentham	
Jonny Bentham	
Evie Dickinson	
Dominic Mahon	
David Ralphs Falcon Notray Racing	
Kevin Heydon Falcon Notray Racing	

There were 21 full paying teams registered for 2015 requiring at least 5 teams to be represented at the AGM. There were 6 teams present.

2. Minutes of last year's Annual General Meeting

The minutes of the 2014 Annual General Meeting were approved as a correct record.



3. Actions taken since last year's Annual General Meeting

The Secretary reported that all of the actions recorded in the AGM Minutes 2014 have been carried out.

4. Chairman's Report for the 2015 season

Another great season of pedal car racing, with some very close racing all year at the top and throughout the field, all conducted in a very friendly atmosphere. Congratulations to Wing on their first overall championship win.

At Wombwell we had a very unusual situation where strong winds and heavy rain left most teams with no shelter and so the committee took the decision to cut the event short. I stand by that decision – It was absolutely the right thing to do in the circumstances, but I hope it never happens again!

One of the highlights (as always) was Shenington. A great event with some incredibly close racing all the way to the end.

Thank you very much to all of the race organisers, race controllers, helpers, first aiders, scrutinisers, and those that have worked hard to produce a back-up timing system and those that have operated it for us at races. Nothing happens without all of these people doing their stuff.

It's been noticeable again that mostly the same people have been turning up to do all the setting up at events and those same people are often the last to leave as well... I'm sure offers of help with that from others would be most welcome.

As we'll hear later in the meeting we need to find a volunteer to take on the promotion of our sport for next year... I'd like to thank Chris for all the work he has done with this and also Marc for producing the handbook last year.

5. Financial Report

5.1 Annual Accounts

The Meeting accepted and approved the financial report and accounts.

5.2 Independent examiner

The Meeting agreed that only if necessary would there be an appointment of an independent examiner and if so needed that the accountants for Welshpool Town Council be used via the Secretary. The meeting did not see a need for an independent examiner for the accounts.



5.3 Recommendations from the Treasurer

To Meeting considered recommendations from the treasurer as follows:

(ii) BFPCR Membership Fees for 2016

The Meeting approved an annual membership fee of £30 for the ensuing year. The basis for the increase was to ensure that current policy of the fees covering at least the insurance cost each year was met.

It was also **AGREED** that license fees shall cease, they will continue to be registered either via the Web Site or if not possible via the team sheets.

(ii) Race entry fees for 2016

The Meeting approved NO increase in the race fees for the 2016 season.

The race fees for each event in 2016 will be:

Round 1	6 hours	£15
Round 2	9 hours	£15
Round 3	24 hours	£45
Round 4	6 hours	£15
Round 5	6 hours	£15
Round 6	5 hours	£15
Round 7	7 hours	£15

The multi discount policy will apply in the 2016 season with one car entry being free for each 4 cars entered on a race by race basis.

(iii) Asset list for 2016

To Meeting agreed the asset register of the Federation as follows:

- Mats and counting loops
- Counting cables
- Counting unit
- Flags
- Bells
- Web domain
- Megaphone
- 2 Batteries
- White cones



The meeting was made aware that there was no laptop owned by the BFPCR. Robert Robinson is to try and source one from his stock at no cost. Phil Owens to let Robert Robinson know the spec needed.

6. Communications

To Meeting consider a report from Chris Featherstone who is seeking to step down from this role.

It was noted that little progress on publicity and no one has been appointed to do this full time and that Chris Featherstone is 'helping' with the handbook but the communications role is still vacant.

No person came forward to take on this role so the matter was referred to the Committee for resolution.

7. Constitutional matters

There were no constitutional matters considered at the Annual Meeting.

8. Elections:

The Meeting elected the following to serve on the Committee for the ensuing year:

Alan Goodman	Jacob Spencer	Robert Robinson
Mark Williams	Dave Ralphs	Gareth Lloyd
Jeremy Featherstone	Chris Featherstone	Gary Hollingsworth
Graham Barton		

Race organisers and the scrutiniser also may attend Committee Meetings.

9. Handbook

To consider any changes to the handbook published in 2015 as follows:

The Proposal to consider the banning of all calliper brakes (old style) from the 2017 season was **REJECTED** by the Meeting.



10. Members agenda items

The Meeting considered the following changes as proposed by various members for the ensuing season:

(i) PC0 and PCD Stickers

The Stickers for identification on cars shall be as follows for the ensuing year:

PC0	Z	Black on white background
PCD	D	Black on white background
PCF	F	Black on white background
Rookie	X	Black on yellow background

(ii) PC0 Clarification

The Meeting confirmed for the record clarification of PC0 drivers as follows: 'Entries in PC0 relate to the driver and not the car'.

(iii) Funding

The Meeting considered if we could use crowd funding to introduce newbies to our races? £1 from each driver registered would equal enough money to fund the winners of say the Ringwood / New Milton Race to enter Blackbushe. The Meeting **REJECTED** this idea.

(iv) Tag positions on cars

The Meeting considered issues with tags not recording due to their position on cars. Dave Ralphs and Mark Williams are to prepare a diagram for teams to use when fixing their tags.

(v) Youth Council

The Meeting considered a "Youth Council" to put ideas forward for the younger competitors of the BPC

The Meeting **AGREED** that a book for ideas should be purchased to be passed along the teams when in the pits at races. All can then make comment including youngsters.

The Meeting **AGREED** that a meeting of the youth could take place to gain ideas if someone was willing to come forward to do this.



(vi) Joker Laps

The Meeting considered the idea of a "Joker lap" at some of the circuits to spice things up. It is used in Rally cross races to great effect to mix things up. Would work at only some of the circuits, you basically have a longer section of the circuit (normally a corner) that has to be used just once in the race by each car, when the driver wants...there are probably lots of logistics that need to be thought about but it could be fun with the short sprint races.

The Meeting **REJECTED** this proposal.

vii) Trikes Invitation

The Meeting considered after seeing the BHPC race after Curborough, the Swebbelli car had a great race with one of the trikes...very evenly matched. I still think it would be good to have a one off invitation race that would include some trikes or three wheelers.

The Meeting **REJECTED** this proposal.

viii) Sponsorship

The Meeting considered if the BPCC sponsor an entry or two into the Ringwood Grand Prix for 2016 and if the BPCC sponsor an entry or two into the St Etienne 24 hour race for 2016

The Meeting **REJECTED** this proposal for the time being as the BFPCR has no sponsor at this time.

ix) Markers

The Meeting considered the proposal to purchase marker lamps for marking pit entry/exit and timing mat for night races as mentioned at Curborough.

The Meeting **AGREED** to proceed with the purchase of such lighting.

x) Cancellation of races and return of fees

The Meeting considered the position with regard to our rules/constitution referring to a policy to cover refunds etc should we have to cancel a race?

The Meeting **AGREED** that where the race is cancelled because of matters within its control that a refund shall take place in full.



11. Race Programme for 2016

The Meeting received a draft programme for the race calendar for the 2016 season as below and this was **AGREED**

Sunday, March 20th
Shrewsbury Sprints (3 * 2 hour)

Saturday, 23rd April
Bruntingthorpe 6 hour

Saturday 25th June
Sunday 26th June - Shenington 24 hour

Sunday, July 24th
Solihull Sprints (3hr + 2hr + 1hr)

Saturday, September 3rd
Blackbushe Sprints (4 * 45min + 3 hour)

Sunday, September 4th
Blackbushe 100

Saturday, 24th September
Curborough 7 hour (day / night)

The meeting recorded its thanks to Darren Carter for organising the races at Solihul.

12. Any other business

There was no other business.

13. Date of the 2016 Annual General Meeting

To Meeting confirmed the date for the Annual General Meeting as 20thh November 2016. Venue to be decided.



APPENDIX B

BRITISH FEDERATION OF PEDAL CAR RACING

ANNUAL MEETINGS

Introduction

The AGM in the main covers accounts, setting fees and confirming elections. All other matters are not as such AGM matters but the AGM has been the forum for them.

Issues

The main issue to which this paper relates is the poor attendance at an AGM. This is not a criticism. Many people (in the main) have to come long distances for a short period of time with most items on the agenda not contentious.

Proposal

To consider one of two options as follows:

OPTION ONE

- a) the approval of the accounts at the first race of the season with a short meeting at the start of the race.
- b) To elect the Committee at the last race of the season as part of the Presentations.
- c) To do all other matters via the forum with a time for discussion and then a vote.
- d) Remove need for a quorum as all will have a chance to vote on the internet.
- e) No need for Committee to overrule as there is time for reflection before a vote is taken.
- f)

OPTION TWO

- a) To approve the annual accounts and elect the Committee at the last race of the season as part of the Presentations.
- b) To change the end of year for accounts to allow (a) above to take place.
- c) To do all other matters via the forum with a time for discussion and then a vote.
- d) Remove need for a quorum as all will have a chance to vote on the internet.



- e) No need for Committee to overrule as there is time for reflection before a vote is taken.

The Secretary would still record all items under discussion and record them in the normal way.

The role of the Committee would be to make decisions between AGM's and to implement the decisions made at the Internet AGM and in between times.

The idea of internet meetings or decisions is not uncommon in this day and age. Indeed much discussion takes place on the forum before the meeting in any event.

Alan Goodman
Chair
And
R.A.Robinson
Secretary